WE'RE HIRING!

HR RECRUITMENT SPECIALIST
(AKA Chief Canopal Charmer)

@canopyplanet
www.canopyplanet.org
Location
Flexible

Position Type
FTE: Fulltime permanent

Salary
$85K - $110K

Deadline for Applications
May 26, 2023
Canopy’s HR Recruitment Specialist helps drive the success of Canopy’s campaigns by ensuring that we attract talented, passionate Canopals required to meet our bold and ambitious goals! You will know the hottest places to post jobs to ensure Canopy lands a diverse and skilled pool of Forest Wizards (aka humans) for us to realize our audacious vision. Keep track of the hiring process, provide analysis on our hiring metrics and have in depth knowledge on hiring trends.

If you are committed to ensuring that Justice, Equity, Diversity and Inclusion (JEDI) are interwoven into your recruitment and screening strategies, can see potential in people, bring some creativity and flair to HR recruitment . . . then you may well be our perfect new team member.

**POSITION SUMMARY**

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REQUIREMENTS

- 3-5 years experience as a recruiting specialist with a track record of successful placements
- Excellent communication and interpersonal skills
- Experience in developing recruitment strategy
- Excellent analytical skills to examine applications and to find the gems that are right for us!
- A great sense of humour
- "Yes AND" approach (learn more)
- Strong analytical and problem-solving skills
- Strong leadership skills
- Ability to work collaboratively and effectively across teams and with senior leadership
- Hunger and passion for playing an integral role in an innovative, solutions-focused forest conservation organization!
JOB DESCRIPTION
Please contact Fawzia at (604) 329 5678 for more information – she needs a new Canopal Charmer to keep her life colourful! 😊
1. Please list your top 6 secret magic potions in your Chief Canopal Charmer Tool Belt that will set you apart from other HR Recruitment Specialists AND list 5 things a teapot can be used for other than pouring tea.

2. Include a Cover Letter and CV.

3. Email to fawzia@canopyplanet.org, Fawzia Ahmad, Engagement & Operations Director and mark the subject line "Chief Canopal Charmer".

If you have any questions, please do not hesitate to contact Fawzia at 604 329 5678 she will get back to you as soon as she can.

COVID-19 Requirement. You will be required to provide proof of full vaccination status or submit to regular masking and testing as a condition of employment at Canopy’s meetings, gatherings, and offices. You may request accommodation for medical or religious reasons.

Canopy is an equal opportunity employer. We embrace justice, equity, diversity and inclusion and are committed to a workplace that is enriched by the people, needs and desires of our diverse communities. A 100% match is not required. We want to support our team’s career growth and in return, our team helps Canopy grow into a stronger, more inclusive organization. We thank all applicants for applying, however, we will only contact candidates who successfully secure an interview.
“There are few environmental organizations that can match Canopy in its unflinching commitment to saving the world’s forests and the many species that depend on them, while having the pragmatic acumen necessary to help companies do better by those forests”

- Margaret Atwood

ABOUT CANOPY
Canopy is an award-winning not-for-profit organization dedicated to protecting the world’s forests, species and climate, and supporting the advancement of community rights. Canopy collaborates with more than 900 companies to implement robust environmental policies, catalyze innovative solutions, transform unsustainable supply chains, and secure forest conservation and human rights. Best known for greening the Harry Potter series internationally, Canopy’s partners include Stella McCartney, The Guardian, The Gap, Sainsbury’s, Uniqlo, PUMA, The Globe and Mail, and H&M. Canopy’s work relies on the support of individual donors who share our passion for the planet.
Canopy is a nimble, fast-paced, results-driven conservation organization with a strong track record of success. We know that our planet is under stress and believe that change is long overdue. We think 800-year-old trees don’t need to be used to make packaging, t-shirts, or junk mail - and we’re committed to doing all we can to keep them standing. We love chocolate and playing charades. Working hard is in our DNA - as is having fun and being creative. Pragmatic and audacious, we are driven to produce results at a proportional scale to the environmental problems our world is grappling with. We are part of the growing movement that believes Nature Needs Half - a science driven initiative that recommends 30-50% of the world’s forests need to be protected by 2030, to ensure forest ecosystems are able to fulfil the ecological functions and services we need for life on Earth.