WE'RE HIRING!

NUT COUNTER
(AKA Bookkeeper - Maternity Leave Position)

@canopyplanet
www.canopyplanet.org
Location
Flexible

Full-Time Equivalent (FTE)
24 hours per week for 12 - 14 months

Salary
$60K - $70K FTE prorated to .6FTE

Deadline for Application
May 31st 2021
If you make Sesame Street’s character Count von Count look like he has no idea how to really love numbers, know how to squirrel away for a rainy day, have a great sense of humour, love to have fun, and are passionate about our planet - then you may well be our perfect maternity leave replacement! Canopy is seeking an experienced Bookkeeper with a proven track record of success to support our fun, results-oriented and fast-paced team for a year. You will work closely with Canopy’s Engagement & Operations Director to keep us accountable and on track financially and to pay our team on time (guaranteed to make everyone’s “Top 5 Fave People” list). If you love to bring order to numbers, keep us in line with CRA requirements, and of course won’t eat that triple scoop, double coated ice cream cone until the numbers are all in order, then you may well be our perfect Nut Counter.

**POSITION SUMMARY**

Canopy’s Bookkeeper is primarily responsible for providing accurate, up-to-date financial information to help our Leadership Team make informed decisions and to be accountable to our funders, donors and legal requirements.
JOB DESCRIPTION
Please contact Fawzia at +1 (604)329-5678 for more information - she loves hiding, but mostly eating, nuts like her squirrel sidekick and needs a new friend for a year to keep Canopy life in order.
How to apply in 3 easy steps

1. Please list your top 5 secret magic potions in your Nut Counter Calculator Tool Belt that will put your Income Statements and Balance Sheets on the Top 10 Best Seller list! AND list 5 things a stapler can be used for other than stapling.
2. Include a Cover Letter and CV.
3. Email to fawzia@canopyplanet.org, Fawzia Ahmad, Engagement & Operations Director, with the subject line “Nut Counter.”

If you have any questions, please do not hesitate to contact Fawzia at +1 604-329-5678, she will get back to you as soon as she can.

Canopy embraces equity and diversity and is committed to a workplace that is enriched by the people, needs and desires of our diverse community. We thank all applicants, however, we will only be contacting candidates successful in securing an interview!
ABOUT CANOPY
Canopy is an award-winning not-for-profit organization dedicated to protecting the world’s forests, species, and climate, and supporting the advancement of community rights. Canopy collaborates with more than 750 companies to implement robust environmental policies, catalyze innovative solutions, transform unsustainable supply chains and secure forest conservation and human rights. Best known for greening the Harry Potter series internationally, Canopy’s partners include Stella McCartney, The Guardian, The Gap, Sainsbury, Penguin Random House, The Globe and Mail, and H&M. Canopy’s work relies on the support of individual donors who share our passion for the planet.

“There are few environmental organizations that can match Canopy in its unflinching commitment to saving the world’s forests and the many species that depend on them, while having the pragmatic acumen necessary to help companies do better by those forests”

- Margaret Atwood
Canopy is a nimble, fast-paced, results-driven conservation organization with a strong track record of success. We know that our planet is under stress and believe that change is long overdue. We think 800-year-old trees don’t need to be used to make packaging, t-shirts or junk mail - and we’re committed to doing all we can to keep them standing. We love chocolate and playing charades. Working hard is in our DNA - as is having fun and being creative. Pragmatic and audacious, we are driven to produce results at a proportional scale to the environmental problems our world is grappling with. We are part of the growing movement that believes Nature Needs Half - a science-driven initiative that recommends 30-50% of the world’s forests need to be protected by 2030 to ensure forest ecosystems are able to fulfill the ecological functions and services we need for life on Earth.